



EDC Budget Committee
May 13, 2015

EDC Board Members Present:	Ray Sieler	EDC Board Members Not Present:	Connie Green
	Doug Olson		Patrick Criteser
	Michele Bradley		Mike St. Clair
	Tammy King-Crossley		Dale Stockton
	Suzanne Weber		
	Mark Labhart		
EDC Budget Committee Members Present:	Tom Atchison	EDC Budget Committee Members Not Present:	John O’Leary
	Justin Aufdermauer		
	Brian Poulsen		
	Paul Levesque		
	Pat Kehr		
	Marie Heimburg		
	Eugene Tish		
Staff Members Present:	Mike Cohen	Carla Lyman	Nan Devlin
	Susan Moreland		

Call to Order

The meeting was called to order at 1:10 pm by EDC Board Chair Doug Olson.

Election of Budget Committee Chair

A motion to appoint Michele Bradley as the Budget Committee chair was made by Suzanne Weber and seconded by Justin Aufdermauer. The motion carried.

Election of Public Budget Committee Secretary

A motion to appoint Tammy King-Crossley as Budget Committee secretary/treasurer was made by Justin Aufdermauer and seconded by Suzanne Weber. The motion carried.

Brief Overview of Economic Conditions and Budget Message

The budget message was presented by budget officer Doug Olson. He also announced that the EDC will hold a public budget hearing on both a supplemental budget for the current year as well as the budget for FY 16 set for Thursday, June 25th at 4 pm, at the Officer’s Mess Hall at POTB.

Review of Proposed EDC Budget Document

EDC Director Mike Cohen presented the LB 20 and LB 30 for the FY 2016 year. The strategic objectives for the coming fiscal year were also presented. It was pointed out that the County contribution to the

EDC, listed on the LB20 line 8 is guess work at this point. The actual number could be more or it could be less. \$89,000 was requested and \$80,000 was used on the budget form. He also pointed out that in regard to the Revolving Loan Fund (RLF) it is broken out as receivables and monies available to be lent. There was discussion regarding whether the amount listed as RLF receivables is anticipated to be paid back within the coming budget year. It was suggest that if that is not the case, only the amount that will be received during the coming FY year should be stated on the LB 20.

Mike Cohen also pointed out two substantial changes that effected the administrative services category on the LB 30. In the past the director's position was funded as 75% paid by EDC, 25% paid by SBDC. That has now been changed to 50% each. Also change a business advisor from employee status to independent contractor status saves approximately an additional \$9,000.

Review of Proposed TLT Budget Document

Doug Olson and Tourism Director Nan Devlin presented the TLT LB 20 and LB 30. Suggestions were made regarding the breakout of personnel costs and allocating contingency funds to specific areas. It was pointed out that since tourism employees are actually employees of Tillamook Bay Community College, the amount listed under personnel should be moved to contract labor. There was also discussion regarding the proposed reserve fund. It was explained that there will be two grant programs—the tourism facilities grant program which will be administered by the County, and the marketing and promotion grant program which will handle by the Tillamook Coast office. The suggestion was made to create a TLT Project Reserve instead of simple an undesignated reserve and should be moved out of materials and services on the LB form. There are special rules that apply to reserve accounts and those should be explored.

After considerable discussion on facilities grants a motion to allocate Phase one tourism facilities grants at \$450,000 and Phase two tourism facilities grants at \$350,000 for a total of \$800,000 was made by Tammy King Crossley and seconded by Justin Aufdermauer. The motion carried with one dissenting vote by Paul Levesque.

Approve Proposed Budget

A motion to approve the budget with the suggestion adjustments was made by Justin Aufdermauer and seconded by Tammy King-Crossley. The motion carried.

Adjournment

The meeting was adjourned at 3:20 pm.