

**Economic Development Council of Tillamook County
Board Minutes for Tuesday, March 18, 2014**

Board Members Present	Doug Olson	Board Member Not Present	Connie Green
	Ray Sieler		Patrick Criteser
	Suzanne Weber		Tony Enzler
	Dale Stockton		Mike St. Clair
	Mark Labhart		
	Michele Bradley		
Staff Members Present	Dan Biggs	Carla Lyman	
Public Attending	Eugene Tish	John Hope-Johnstone	Mark Elsworth

Call to Order (agenda item 1)

The meeting was called to order at 12:06 pm by vice-chair Doug Olson.

Consent Agenda

Consideration of minutes from February 2014 (agenda item 2A)

A motion to approve the minutes as presented was made by Michele Bradley and seconded by Ray Sieler. The motion carried.

Consideration of financial reports for February 2014 (agenda item 2B)

After discussion regarding what is included in the Marketing line item on the Balance Sheet, the EDC budget, the need for a supplemental 2013/2014 budget, as well as the EDC presentation to the County for funds, a motion to approve the financial reports was made by Suzanne Weber and seconded by Dale Stockton. The motion carried. Approval of the budget will be on the April agenda.

Business Incentive Grant Application (agenda item 3)

Dan Biggs presented a request for \$277.50 from the Business Incentive Grant Fund. After discussion the recommendation is that more information is needed to move forward on the application.

TLT Update (agenda item 4)

Doug Olson gave an update on the progress that has been made by the subcommittee. Four proposals have been submitted in response to the RFP that was posted. Estimated cost for the work will be \$100,000. The subcommittee hopes to have a recommendation to the EDC Board by the April 15th meeting.

The proposed job description for the TLT director is in progress. It is possible that recruitment could begin in April, with a candidate selected by the end of May or early June which fits with the schedule of having someone on board by July. There is a possibility this will be held off until after the TAC has been formed.

TAC recruitment ends on March 15, 2014. John Hope-Johnstone confirmed that 10 applications have been received so far for the eight positions available. The proposed process includes interviews by the subcommittee and all Board members are welcome to sit in on those interviews. The subcommittee hopes to have a recommendation to the EDC Board by the April 15th meeting.

Director's Report (agenda item 5)

Dan Biggs reported that draft of the bovine proposal is almost ready to be taken out for funding and he would appreciate feedback from the Board. The proposal will be presented for possible RBEG and NOVA grant funding as well as others.

Other Business

Doug Olson suggested that the Board consider dates in July for this year's annual dinner. An email will be sent to Board members requesting availability and preference on June and July dates.

Mark Labhart announced that the Coastal Caucus will be held in Florence on August 20 and 21, 2014.

Eugene Tish announced that the OCVA two day symposium will be held in Tillamook in October. Members of the Board suggested that the local tourism symposium be held in the fall, possibly in conjunction with the OCVA event.

Adjournment (agenda item 6)

The meeting was adjourned at 1:32 pm.