

EDC Board Minutes Tuesday, July 21, 2015

Board Members Present:	Doug Olson	Board Members Not Present:	Dale Stockton
	Tammy King-Crossley		Patrick Criteser
	Michele Bradley		
	Garry Bullard		
	Mark Labhart		
	Connie Green		
	Ray Sieler		
	Suzanne Weber		
Staff Members Present:	Mike Cohen	Nan Devlin	Carla Lyman
Public Attending:	Mike Bever	Alene Allen	Patty Olson
	Christy Hunter	Holly Baker	Justin Aufdermauer

Call to Order

The meeting was called to order at 11:40 AM by Chair Doug Olson

Consent Agenda

A motion to approve the June 25th minutes with one spelling correction was made by Tammy King-Crossley and seconded by Michele Bradley. The motion carried.

A motion to approve the financial reports as presented was made by Suzanne Weber and seconded by Mark Labhart. The motion carried.

New Business

Welcome to New Board Member

The board welcome new board member Garry Ballard

Election of Board Officers

A motion to nominate Michele Bradley to serve as Board chair for the fiscal year 2016 was made by Suzanne Weber and seconded by Tammy King Crossley. The motion carried.

A motion to nominate Doug Olson to continue as Board chair for the fiscal year 2016 was made by Connie Green and seconded by Ray Seiler. Doug decline to accept the nomination and it was withdrawn. Doug state that he would like to continue to serve as Board liaison to the Tourism Advisory Committee (TAC)

A motion to nominate Doug Olson as Vice Chair was made by Connie Green and seconded by Ray Sieler. The motion carried.

A motion to nominate Tammy King-Crossley to serve as secretary/treasurer for the fiscal year 2016 was made by Connie Green and seconded by Mark Labhart. The motion carried.

The slate of officers for fiscal year 2016 will be Chair—Michele Bradley, Vice Chair—Doug Olson, and Secretary/Treasurer—Tammy King-Crossley. Chair-elect Bradley will begin running meetings at the August meeting.

Board Resignation

Doug Olson presented an email of resignation from Patrick Criteser, effective immediately. A motion to accept Patrick Criteser's resignation was made by Tammy King-Crossley and seconded by Suzanne Weber. The motion carried. It was agreed that the Board would send a letter of appreciation to Patrick Criteser for his contributions to the EDC Board.

In the email, Patrick Criteser recommended Mike Bever from TCCA to service the remainder of his term on the Board. Two years remain on that term. Mike Bever introduced himself to the Board and after considerable discussion a motion to appoint Mike Bever to complete the term of Patrick Criteser was made by Ray Sieler and seconded by Tammy King-Crossley. The motion carried.

Business Incentive Grant

Mike Cohen presented an application from Holly Baker for a business incentive grants. She and her husband Garon are preparing to open a day care center in their home. To be certified, they need to upgrade their current septic system. This upgrade would not be necessary under ordinary circumstances, but is required because of the increased demands of the child care center. After considerable discussion, a motion to approve the grant request was made by Tammy King-Crossley and seconded by Michele Bradley. The motion carried with a vote of five (5) to four (4). It was agreed that Suzanne Weber would pursue information regarding the process to and cost of connecting to the city sewer system, which several Board members felt was a better long term solution to the Baker's situation. Mark Labhart will also assist in this process.

Board Member Attendance

Having a quorum at Board meetings has been an issue over the last year. Mark Labhart will talk with Dale Stockton about his intentions for the coming year.

Board Meeting Schedule

After brief discussion the consensus of the Board is to continue to have the monthly meetings on the third Tuesday of the month beginning at 11:30 AM.

EDC Director's Report

Mike Cohen expressed his thanks for Doug Olson's tireless work and dedication, particularly to the TLT/Visit Tillamook Coast (VTC).

Mike will not be able to attend the August meeting if it is held on the third Tuesday. A Doodle poll will be sent out to find an alternative date.

Letters regarding the Patent Act were included in the Board packet and Mike Cohen asked the Board if they would like him to sign and send them or not. While the Board stated that the EDC has decided to remain a-political, they instructed Mike to sign and send the letters regarding the Patent Act.

Mike Cohen reported that the credit building program is up and running.

The updated RLF forms are completed and have been reviewed by Tammy King-Crossley. A loan board meeting will held in August.

Mike Cohen also reported that he has received a scholarship for the economic development training in Washington state in August. The cost of travel and room and board remains. The Board instructed Mike to move forward.

VTC Director's Report

Nan Devlin reported that the tourism-related facility grant presentations will be held on Tuesday, August 11th from 10 AM to 3 PM at the college. The EDC Board is encouraged to attend along with the TAC to see these presentations. This is, of course, an open meeting and

the public is encouraged to attend. The application packet for the next phase of tourism-related facility grants needs to be revised/updated to reflect changes, including the fact that State and Federal agencies are eligible to apply.

It was also reported that three (3) applications were received for the .5 accounting position; interviews should be next week. The tourism sales position was posted July 8th.

Board Member Comments

Mark Labhart announced that a project manager has been selected for the Salmonberry Trail project.

Adjournment

The meeting was adjourned at 1:40 PM.