

**Economic Development Council of Tillamook County  
Executive Board Minutes**

February 18, 2014, 12 Noon

Room 102, Tillamook Bay Community College Central Campus

Board Members Present	Tony Enzler	Staff Members Present	Dan Biggs
	Doug Olson		Carla Lyman
	Connie Green		
	Dale Stockton		
	Ray Sieler		
	Michele Bradley		
	Mike St. Clair		
	Patrick Criteser		
	Suzanne Weber		
	Mark Labhart		
Public in Attendance	David Yamamoto	Paul Newman	Merrienne Hoffman
	John Hope-Johnstone	Stephanie Hurliman	Scott Gilbert
	Dennie Houle	Eugene Tish	

**Call to Order** (agenda item 4)

The meeting was called to order at 12:12 pm by Chair Mike St Clair.

**Consent Agenda** (agenda item 5)

A motion to approve the minutes as presented was made by Suzanne Weber and seconded by Connie Green, The motion carried.

A motion to approve the financial reports as presented was made by Suzanne Weber and seconded by Ray Sieler. The motion carried.

**Old Business**

TLT Update (agenda item 6.A)

Doug Olson gave an overview of the work the subcommittee, consisting of himself, Connie Green and Patrick Criteser, has been doing since the January 2014 meeting. This subcommittee recommended that a personal service contract be signed with John Hope-Johnstone, who was the number one recommendation to the subcommittee. The contract will run from 2/18/2014 to 8/31/2014 at a rate of \$6000 a month. Mr. Hope-Johnstone was introduced to the Board, gave a brief summary of his background and experience and answered questions from the Board and members of public that were present. Doug Olson took the Board through the proposed timeline of events to take place by 8/31/2014. Doug also stated that the subcommittee, along with Mr. Hope-Johnstone, will continue to work on the matrix and application for the advisory committee members.

A motion to approve the personal service contract with John Hope-Johnstone was made by Connie Green and seconded by Dale Stockton. The motion carried.

The IGA between the EDC and TBCC was also modified to reflect procedures for upcoming TLT hires and also make provision for a contract review board if needed. A motion to approve

the modified IGA was made by Patrick Criteser and seconded by Michele Bradley. The motion carried.

There was discussion regarding whether the subcommittee would continue to meet and how the application/interview process would be handled. It was the consensus of the board that the subcommittee should continue to work with Mr. Hope-Johnstone on the application process, and once applications have been received, to narrow the field before bringing those candidates to the full EDC Board.

**Director's Report** (agenda item 7)

Dan Biggs told the Board that the positions currently held by Patrick Criteser and Suzanne Weber will be up for election in June. The current Board members whose terms are ending are welcome to run again if they so desire, and the positions will also be opened up to the EDC membership for nominations.

Dan Biggs also stated that the SBDC is meeting their metrics and OSBDCN has an export seminar coming up in Garibaldi on April 17, 2014.

An update on the continuing Bovine Mortality project was also given. Dan stated that a grant proposal is in process at this time.

**Adjournment** (agenda item 8)

The meeting was adjourned at 1:28 pm by Chair Mike St. Clair.