

Economic Development Council of Tillamook County

Board Minutes

March, 17, 2015

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|------------------------|---------------------|----------------------------|------------------|
| Board Members Present: | Michele Bradley | Board Members Not Present: | Ray Sieler |
| | Suzanne Weber | | Patrick Criteser |
| | Doug Olson | | Mike St. Clair |
| | Mark Labhart | | |
| | Dale Stockton | | |
| | Tammy King-Crossley | | |
| | Connie Green | | |
| Staff Members Present: | Mike Cohen | Nan Devlin | Carla Lyman |
| | Susan Moreland | | |
| Public Attending: | Gus Meyer | Alene Allen | Jud Randall |
| | Brandon Parmley | Justin Aufdermauer | Paul Levesque |

Call to Order

The meeting was called to order at 12:01 pm by Board Chair Doug Olson

Consent Agenda

A motion was to approve the consent agenda was made by Suzanne Weber and seconded by Tammy King-Crossley. The motion carried.

Old Business

Budget Committee

There are three openings on the budget committee. Applications will be accepted until the May 13th meeting.

A motion to appoint Doug Olson as the budget officer was made by Mark Labhart and seconded by Connie Green. The motion carried.

Board Election

Three Board positions are up for elections this year. So far, Ray Sieler, Gary Bullard, and Dale Stockton have been nominated for those positions. Nominations are still open until 5 pm on Friday, March 20, 2015. Candidate information forms are due back to the office by April 10, 2015.

Discussion of selection of EDC lawyer

After discussion of all the firms interviewed, a motion to continue negotiations with the Local Government Law Group was made by Michele Bradley and seconded by Suzanne Weber. The motion carried. Nan Devlin will contact the key person to begin negotiations.

Annual Dinner

After discussion, it was decided that the annual dinner will be held on Thursday, June 25th at the Officer's Mess at the Port of Tillamook Bay.

Discussion of Possible TAC Alternate

After discussion about possible ways to set up alternates for the TAC, it was decided to continue this discussion at the April meeting.

Reports

Tourism Director's Report

Nan Devlin reported that she has been working on the promotions grant, which she is basing on grant programs offered by Travel Oregon and the Lincoln City DMO. The proposed promotions grant will go to TAC March 24th.

She also reported that TAC was recommending an extended schedule on the facilities grant. Following extended discussion a motion to table the discussion to the April meeting was made by Tammy King-Crossley and seconded by Suzanne Weber. The motion failed zero to six. A second motion to change the timeline to reflect the receipt date for applications to June 30, 2015, with a schedule to receive applications in January and June. The motion carried with five (5) supporting and one (1) opposing.

TAC Update

Paul Levesque presented information about management of the facilities grant being handled by the County. A motion to turn facilities grant management over to the County, and to make sure the IGA and all related documents reflect that decision was made by Michele Bradley and seconded by Tammy King-Crossley. The motion carried.

EDC Director's Report

Mike Cohen requested volunteers to work as an advisory committee regarding the strategic plan for 2016-2017. Michele Bradley, Suzanne Weber, and Tammy King-Crossley will make up that committee.

It was also reported that:

- The EDC Website is currently being updated
- A credit building program will be underway soon as a joint project of the Tillamook SBDC and the EDC
- Mike is contemplating some changes to the Revolving Loan Program that would involve making smaller loans, as opposed loaning larger amounts in conjunction with ColPac. This will be discussed in further detail in the coming months.
- Mike has met with the owner of the 2nd St. Market building regarding possible uses for the building.
- FRAME is a potential program for veterans and their families that is being proposed for South County. More information regarding this will come as available.
- The EDC server is old and will no longer be supported by Microsoft after June 2015. Mike will put together information about replacement options and costs and bring them back to the board.

Board Comments

Michele Bradley noted that the Air Museum Grand Opening is set for April 11th at 11 am. Mark Labhart announced that the Celebration of Life for Shirley Kalkhoven will be Sunday, March 22nd beginning at 1 pm at the Officer's Mess Hall at the Port of Tillamook Bay.

Adjournment

The meeting was adjourned at 2:03 pm by Chair Doug Olson.