

**Economic Development Council of Tillamook County
Executive Board Meeting
January 17, 2012**

Board Members		Board Members	
Present	Doug Olson	Not Present	Mike St Clair
	Mark Labhart		Michele Bradley
	Dale Stockton		Harold Strunk
	Aaron Garcia		Suzanne Weber
	Joel George		
	Connie Green		
Staff Members			
Present	Dan Biggs		
	Carla Lyman		
	Sally Tuttle		

- **Call to Order**
 - Meeting was call to order by Doug Olson at 12:10 pm.
- **Consent Agenda**
 - **A motion** was made by Joel George and seconded by Mark Labhart to approve the minutes from both the October and November 2011 meetings and the financial reports. The motion passed.
- **New Business**
 - **Business Incentive Grant**
 - Dan presented and recommended approval for a \$200 business incentive grant from Michael Clark. Mr. Clark is an SBDC client that is requesting the funds to help with the cost of business licenses to open an eBay store in Tillamook. No application has been submitted at this point.
 - **A motion** was made by Dale Stockton and seconded by Joel George for conditional approval of this grant pending receipt of the official application. The motion passed.
- **Old Business**
 - **Port Update**
 - Dan Biggs reported that the Port of Tillamook Bay currently has approximately 150 business/private tenants that employ about 400 people. The Port will spend about \$44.6 million in total upgrades to their facilities—to date they have spent about \$8 million and expect to spend about \$23 million this summer. In addition a \$3 million airport runway project funded by the FAA will take place this spring.
 - **Commercial Land Inventory**
 - This project is making progress. Oregon Prospector was designed to provide information to those looking for commercial lands. This site has to be updated by the land owners and is designed primarily for industrial sites of 25 acres or more and doesn't address the issue of identifying smaller properties. This is not being done consistently.
 - Valerie Schumann gave an update on commercial real estate in Tillamook County. Valerie is working to produce a document for each community that lists all the commercial properties available including those that are not listed. There

is a lot of activity right now. Commercial properties are posted on the local MLS as well as RMLS out of Portland and websites such as LoopNet.

- Regional solutions team is working, along with our office and counterparts in Clatsop and Columbia County, on the question of how to capture all of the information for those who are interested in locating here. They hope to have some kind of a solution by June. Dan will email the edited list of Regional Solutions priorities to Board members.
- Paul Wyntergreen indicated that the inventory the city will be doing and received a grant to do is more of a snapshot in time to be used in long range planning and potential rezoning. It is more about vacant and re-developable lands. Mr. Wyntergreen agreed that it would be nice to have one central clearinghouse for all this information but there are many proprietary concerns that get in the way. He is not sure how that central clearinghouse could be accomplished.
- Dan will email Mark Labhart's "2011 a Year in Review and a Look Forward to 2012" to the Board. Dale Stockton was given a hard copy of the report.

- **Director's Report**

- Business visitations continue. SBDC has contracted with three business counselors and also has some retired executives working with the office.
- Rails and Trails is moving forward.
- There is no news to report on the Hwy 101 project.
- Tourism Symposium. This is set for March 12, 2012 at TBCC. They hope to define, understand, and prepare for the economic opportunity that increased tourism can provide for the County. Doug Olson suggested contacting Bill Perry about being involved. Dan asked that the Board please email the office with the contact information of people they believe should be invited to this event.
- Dan said that he will be looking for a marketing firm to help with our branding efforts. Consensus of the Board is that we need to make the website a priority.
- Animal Mortalities--Dave Hogan and Farm Power are pulling together to get a pilot project together to work on the issue of animal mortalities. Work is continuing to figure out the scope of the problem in Tillamook County, in the State of Oregon, and also nationwide.
- Discussion on capital formation continues.
- Recipe to Market --There may be some funding available for this program through Oregon Communities Foundation. Sally Tuttle commented that the stumbling block remains the lack of a commercial kitchen. Connie Green encouraged revisiting the idea of using Wilson School.

- **Board Member Comments**

- Dale Stockton reported that the Port of Nehalem is still pursuing a permit to dredge part of the Nehalem River.
- Connie Green brought up two items of Board process: revisiting the Board Goals and also doing a 6 month performance appraisal for Dan. Doug Olson suggested that a short executive session be held in February to handle the performance appraisal. Mark Labhart indicated that the EDC draft budget needs to be turned in to the treasurer in March. Dan Biggs was instructed to present a draft budget to the EDC Board at February's meeting.

- Doug Olson indicated that EDC needs an aggressive, interactive website and it needs to be a high priority. The question of making this a TBCC student project. Connie will look into those possibilities. Website discussion will be on the February agenda.
 - An update on Board terms was requested and will be presented at the February meeting.
- **Adjournment**
 - The meeting was adjourned at 1:28 pm.