

Economic Development Council of Tillamook County
Executive Board Meeting
August 16, 2011

Board Members

Present:	Mark Labhart Joel George Michele Bradley Suzanne Weber Dale Stockton Connie Green	Not Present:	Mike St. Clair Harold Strunk
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Staff Members

Present:	Jeff Sherman Sally Tuttle Carla Lyman
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Community Members

Jon Carnahan Jeff Schons	Betty Baumgart Darren Walsch	Stephanie Hurliman
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- **Call to Order**
 - The meeting was called to order at 12:04 pm by Vice Chair Joel George
- **Consent Agenda**
 - **Motion** by Michele Bradley and seconded by Suzanne Weber to accept the minutes of the July meeting as presented. The motion passed.
 - **Motion** by Connie Green and seconded by Michele Bradley to accept the financial reports for July as presented. The motion passed.
- **Presentation**—Jeff Schons and Darren Walsch, Pelican Pub and Brewery Expansion
 - An overview of the history of the Pelican Pub and Brewery was given along with a look at the proposed expansion project. This project includes developing a complex on Hwy 101 that would house a production brewery and eventually a restaurant. It is hoped that the air museum would also relocate there to drive tourist interest. Projected open date for brewery December 1, 2013 and December 31 for the restaurant. Currently the Pelican employs 70 FTE with a total of 140 employees; total payroll for this year is approximately \$1,500,000; total revenue \$4.5 million. It is estimated that this expansion would add 2 to 5 full time jobs in the brewery.
- **New Business**
 - Executive Director Announcement
 - **Motion** by Dale Stockton and seconded by Mark Labhart to offer Dan Biggs the position of Economic and Small Business Development Center Director, subject to satisfactory salary arrangements. The motion passed.
 - The Board thanked Jeff Schons and Betty Baumgart for their participation in the small business forum which was part of the final interview process.
 - Revised Board Incentive Grant
 - Sally Tuttle and Jeff Sherman presented revised forms and procedure for the business incentive grant which included a revised brief, simplified

application, scoring evaluation sheet and a final project report. The consensus of the Board is to use the revised process and forms and evaluate after the next one or two applicants. The process will continue having staff review the requests received and make a recommendation to the Board.

- Updates
 - Goal 1: Sally Tuttle
 - Business visits are slowly beginning to take place and will increase as additional business counselors are added to the ESBDC. Sally is currently the only SBDC business counselor.
 - Upcoming trainings: R U Bankable symposium is coming up 9/13 from 7:30 to 9 am. OSHA trainings 9/14, CCB Training 9/23-24, and Recipe to Market Informational Meeting 9/28.
 - Please let the office know if you know of anyone you believe to be a good candidate for either Small Business Management I or II. These would be businesses in their first year or beyond.
 - Ed Armstrong will teach Grant Writing 10/11.
 - Goal 2: Jeff Sherman
 - EDC was part of the Red Carpet team involved with the initial meeting for the Pelican Pub expansion project. Addition of the Quarterly newsletter was also mentioned as an action taken that applies to Goal two of the strategic plan.
 - Goal 3: Carla Lyman
 - The EDC will be applying for a RARE student to help with the assessment of Tillamook County infrastructure. RARE is a program run through the University of Oregon that places students, usually between their bachelor's and master's degree programs to help with various community projects. It is similar to AmeriCorps or Vista. The application process is due in April.
 - The ESBDC is working with John Powell Electrical Training to provide Licensed Maintenance Electrician exam prep in September. This course was requested by TCCA.
 - The Women's Crisis Center CDBG grant is essentially closed. The EDC portion of that grant process is completed.
- **Other Business**
 - Port of Tillamook Bay has received a Port Planning and Marketing Grant through OBDD for site development plan which covers 130 acres from the 'plane on a stick' to South Prairie School and includes the Pelican and Museum, build out.
- **Adjournment**
 - The meeting was adjourned at 1:04 pm.